

## September 2017 Gallery Meeting Notes prepared by Margie Gallagher

1. Margie Gallagher gave a summary of items from the August FCAG meeting pertinent to the Artisan Depot.
  - a. Straw budget is still in effect as new secretary gets electronic books set up.
  - b. The guild voted to support the Tullahoma Arts Center Art-a-Palooza Oct. 14 8am-2pm with a check for \$100. Members are encouraged to support the Silent Auction and the craft show. \*Cheaper vendor rates for supporters will expire after September 20th .They also need volunteers for the event for things such as silent auction and rummage sale.
  - c. The Endowed Scholarship agreement and check have been completed. There will be a Big Check signing ceremony on Wednesday the 6th at 10:15 am at the Art Wednesday group located in the education building of the Cowan Center for the Arts. Members are asked to attend.
  - d. Fall Heritage Festival is coming quickly September 15th to the 17th. Friday 3-9pm, 16th 9am-7pm, 17th 11-5pm. The Guild voted to support the event with an \$80 check but not to have a booth, but to have events at the gallery. Plan of events was discussed below.
2. Glenn Vanden Bosch presented the information that he had researched about a telephone. He reported that the machine itself is \$400 dollars, fees are around 10% of income pulse there would be fees for the charge machine and the phone line. Consensus was that we could not afford a phone as yet.
3. Pippa Brown announced that she will be planning individual artist space allocations as soon as possible instead of waiting for renovations to take place. Artists will be responsible for their space and will be asked to move from one place to another every 3 months or so.
4. Heritage Plan was discussed. Margie Gallagher presented a plan for the Fall Heritage Festival at the Gallery. First members who will be volunteering at the festival can dress in Frontier Gear. The weather forecast is for good weather so that we can have tables in the garden. We agreed that we would have 3 tables in the garden: 1) a Circuit Rider Quilt Mob Art Project, 2) an Arts and Ales promotion table taking donations for mugs, glasses and T-shirts from previous A&A events for our Scholarship and 3) a table of smaller items from the gallery. For security the items would be bought in the gallery and then be purchaser would bring back the pink slip to pick up the item. We will need at least three people at all times.

### Volunteers:

Friday 3-9 Margie/Gallery Worker Mary Beth LockMiller Gretchen McCance

Saturday 9-2 Margie Gallagher France Perea Volunteer needed

Saturday 2-7 Nancy Wallace Patricia Richards Volunteer needed

Sunday 12-5 Patty Priest Mackie Priest Volunteer needed

5. Carol Vanden Bosch presented the new tags that will be available to use in the gallery. Members should use these tags so that the gallery will look more uniform. A discussion followed regarding how artist in the gallery got information. We discussed a folder of materials for each member containing processes and

procedures and agreements. There was a consensus that an online portfolio of all things that guild members and gallery artist should have would be a great way to have information available to all members all the time.

6. Frances Perea discussed the three upcoming workshops given by Catherine Norell, Carol Vanden Bosch, and Frances Perea. The presenters are responsible for receiving funds and for getting publicity info to the PR folks as well as paying the gallery fees as appropriate. Workshops are open to anyone over the age of 16. The gallery will accept and hold checks or money paid to the presenter. Frances is working on a complete set of instructions for presenters. In addition, workshops in October can be promoted as a part of Tennessee Crafts Week.

7. Two new artists were juried

#### House Keeping Request from the Coordinator

1. Do not leave random boxes of packing materials around the gallery. Take them home with you we have not room to store such items
2. Someone has left a box of art materials under the table in the gallery. Please take it home with you again no room for storage.
3. As per your agreement, please do not put art work on the floor of the gallery yourself. We have a hanging person (PIPPA) and a floor person (AKA)
4. Margie needs help getting cut brush behind gallery moved to the curb behind the building.

\*Information obtained post meeting.