

MINUTES

Franklin County Arts Guild Regular Meeting

July 25, 2017 | called to order by *Nancy Wallace*

Members Present

Nancy Wallace, Joe Butler, Margie Gallagher, Denise Miller, Diana Lamb, Frances Perea, Yolanda and David Lacy, Sharron Hammond, Dwain and Joyce Adams, Mackie Priest

Approval of Minutes and Memberships Report: Margie Gallagher

Minutes of June meeting (Attachment 1) were received from Diana Lamb previous secretary. Minutes were approved by the members present with no changes. Secretary reported that 37 of last year's members had paid their dues. Members who have not paid have been notified that dues are now due. Membership is being added to Master database created by Kim Phillips.

Treasurer Report: Denise Miller

New treasurer was unable to give report since transfer of data and other information is not complete. Board waived report until such time as transition is complete. However, treasurer did report that the balance at the end of June was \$18,114.70

PR Report Kim Phillips for Pat Richards

Kim was not available to report for Pat Richards. The Board recommended and it was received with no objection that Kim Phillips act as email communicator for all primary emails using mail chimp. This provides a professional looking way of communicating to members and to outside groups.

Gallery Report: Margie Gallagher

Margie Gallagher presented a gallery report

- Gallery is doing ok, sales and visitors are low, but are consistent for summer
- Renovations are on hold and we need to decide about have an opening show in the current space
- Leaks are a continuing and worsening problem. Mark will be making roof repairs during renovations.
- Alida Morgan and Margie Gallagher along with some diligent weeders have been making the garden look great.
- Alida Morgan's Member show and the community show American Retro will open August 3rd. Alida will be trying a hanging outside banner for her show.
- HAPi will be picking up their art pieces on August 1st.
- Need to announce and decide if we will participate in Tullahoma Arts Center events.

There was discussion of the continuing leaks in the ceiling and walls that is leading to a lot of mold. We do not know if the humidifier that is in the gallery works. Diana Lamb mentioned that the door to the kitchen should be left open as much as possible to decrease opportunity for increased temperature and thus mold.

AGENDA ITEMS

1. Scholarship Endowment and CD: Margie Gallagher and Denise Miller

Discussed recommendations of Community Fund of Middle Tennessee. Recommendations of CFMT (Attachment 1). Board 's recommendation to guild members present that Guild accept recommendations of the CFMT and sign revised agreement and write check for \$10,000 and that the Scholarship CD be cashed in at maturity in August and be put into Guild account for payment to CFMT for endowed scholarship were accepted without objection.

Action Item: Cash in CD at maturity: Denise Miller

Action Item: See that revised agreement is signed and sent with check to CFMT: Margie Gallagher and Denise Miller

3. Arts and Ales: Nancy Wallace

Nancy Wallace presented the discussion of the Board regarding Arts and Ales Event using Arts and Ales calendar.

- No dates in March are available so will have to move event to February 19 or 24. Preference was for the 24th.
- March will be the leader of Arts and Ales, Nancy Wallace and Joe Butler will act to assist him and work with guild to meet deadlines and make sure things get done.
- PR will handle media events and seek sponsorships (other will also seek sponsorships).
- Treasurer will handle ticket allocation and tracking to individual members. She will also receive money and track PayPal payments.
- Gallery coordinator will handle art and art show.
- Ticket and poster colors will be the original colors from year one.
- Tickets will have the year in BIG letters easy to read when folks come in with tickets.
- Will keep the same logo for T-shirts and use grey with Navy blue printing.
- Will check on bargains for glasses and decide which one by next meeting.
- First 100 tickets will be \$20 after that tickets will be \$25 and also \$25 dollars at the door.
- Mark Ledbetter will be checking on the best of the two dates and looking into choices for glasses.

Nancy asked for volunteers for various duties but not get any volunteers. She ask that people be thinking of what they want to do.

Frances Perea recommended that we make special efforts this year to gather information about attendee especially emails and how they found out about the event.

4.2017-2018 Budget: Nancy Wallace

Nancy Wallace presented the discussion of the straw budget that Margie presented based on last year's budget up to June 2017 and gallery discussions. New Budget includes new QuickBooks, computer, 6 direct mails for community shows, 2 direct mail campaigns. Also includes payments for water and well as gas bills at the gallery. The Board's recommendation that the straw budget be accepted for operating until budget can be finalized was accepted without objection.

Action item: Denise Miller will purchase Quick books from Tech Soup as soon as possible

Action item: Nancy Wallace will check into 501c3 offers for computers from groups such as Amazon.

Announcements

Don't forget invitation from Tullahoma Arts Center for participation in Monster Mash and the Tullahoma Arts Center Art-a-Palooza

Joyce Adams noted that many thanks were due to Sherron Hammond and Yolanda and David Lacy for WONDERFUL food for this meeting. Everyone agreed!

Motion was made to adjourn at 8:10 pm and passed without objection

Attachment 1

June 2017 Minutes

Franklin County Arts Guild

June 26, 2017

Attendance: Dave Lacy, Yolanda Lacy, Frances Perea, Joyce Adams, Dwain Adams, Diana Lamb, Judy Grealis, Susan Anderton, Joe Butler, Laura Butler, Nancy Wallace, Denise Miller, Tom Boughan, Amelia Roehm, Mark Ledbetter, Pattie Priest, Mackie Priest, Margie Gallagher,

The minutes for the May 23, 2017 meeting were accepted as read.

Susan Anderton gave the treasure's report. Funds were reported as follows:

Checking \$16,245.52

Scholarship \$1,720.16

Gallery \$100.00

Last month the gross sales at the Artisan Depot were \$1,695.40. \$1238.05 was paid to artists; \$457.40 was the Gallery portion of sales. The rent paid to CDC was \$339.08 leaving the gallery with \$118.05 income

FCAG has entered a new category because gross income was over \$30,000 last year... FCAG will need to obtain more information about this. We will look at how much more tax will cost us. If too much, artist may have to fill out 1099 forms.

The Gallery continues to have leaks. Mark Ledbetter states that he will get to renovations when he can. He says we are next in line...

No information concerning Bonnaroo grant. The date for notification has been changed to July.

Margie Gallagher shared the drafted Community Foundation agreement. She explained the Community Foundation charges and expected financial gains... Discussion followed. Margie suggested that Anna Kathryn Anderson be the designated signee.

Minutes approved

Margie Gallagher made the motion: The Guild invest in an endowment for an art related scholarship to be awarded annually through the Community Foundation... Nancy Wallace seconded...Joe Butler amended the motion by adding that \$10,000.00 would be the initial investment amount. The motion carried.

The nominated slate of officers for the coming year was read:

President-Nancy Wallace

Vice President-Joe Butler

Secretary-Margie Gallagher

Treasurer-Denise Miller

Public Relations-Patricia Richards Bishop

Motion was made that slate of officers be approved, Seconded. Slate unanimously

Approved

The president and the treasurer are designated as responsible for signing checks.

Minutes taken by Diana Lamb

Written and typed by Nancy Wallace

June 27, 2017